

Mid Michigan Renaissance Festival

Bringing the Past to the Present

October 11 - November 2, 2008 (Saturday's & Sunday's ONLY) 9 a.m. – 6 p.m.
(All applications must be postmarked by July 1, 2008)

Standard Fees: 20 ft x 20 ft booth space which includes your ropes and supports.

Complete application postmarked before June 1, 2008:

\$120.00 a weekend or \$400.00 for all 4 weekends

Complete application postmarked on or after July 1, 2008:

\$150.00 a weekend or \$500.00 for all 4 weekends.

*Discounts available for multiple booth spaces. \$150.00 off each additional space.

Please contact us at questions@midmichiganrenfest.com for more information

Please include the following items with your application:

A deposit of \$100.00 is required upon submitting this application. The remainder of the fees are due no later than July 1, 2008. Any fees received late will be charged a late fee of \$25.00.

Credit Card information, Certified check, business check or money order made payable to "Mid Michigan Renaissance Festival". Any check returned for insufficient funds will result in a \$25.00 service charge to the writer of the check.

Photos of your booth, merchandise, merchant's costumes and banner/flag.

Photos become property of Mid Michigan Renaissance Festival and may be used for promotional purposes.

Video or pictures of how your merchandise is made/created.

Completed application form and **Self Addressed Stamped Envelope (SASE)**.

Terms:

No sales commission will be charged to craft merchants.

All merchants are responsible for payment of State and local Sales Tax.

Be prepared for all weather conditions (rain or shine). We open each day regardless of weather.

All cars must be off the faire site by 7:30 a.m. each day of the faire. The ONLY exception to this rule is in the case of a tornado or other weather emergency as declared by the Executive Directors of the faire.

Merchants displaying unacceptable merchandise such as sunglasses, cigarette lighters, modern buttons/pins, and plastic items will be asked to remove them from their display.

Merchants MUST have a fire extinguisher IN their booths during operation.

Merchants are responsible for their own "Liability Insurance Coverage" no less than \$250,000.00 within and surrounding their booth area.

All applications will be judged on the uniqueness of products and will be judged accordingly.

Duplication of vendors and merchandise will be restricted and enforced and limited to handcrafted items.

Requirements:

Mid Michigan Renaissance Festival merchant committee will jury all merchants for appropriateness of the booth, merchandise and merchant costumes from photos provided, by August 1, 2008. Items will be considered for appropriateness to the faire, uniqueness, and quality. Should we find your products not suitable, Mid Michigan Renaissance Festival has the right to reject the applicant outright or request changes to the booth, costumes or merchandise.

If your application is denied, you will receive a refund your paid application fee.

If your application to merchant is accepted, you will be informed via US Mail after August 1, 2008. There can be no changes to your tent or merchandise after approval by the committee. If you should cancel after notification of acceptance, Mid Michigan Renaissance Festival management will retain a cancellation fee of \$100.00.

Weapons policy:

Only merchants who apply for and receive special permission to sell weapons through Mid Michigan Renaissance Festival are allowed to sell weapons. Those merchants are also responsible for having all federal, state, and county permits to sell such merchandise. **You must display these permits in your**

booth at all times. Merchants are required to be in compliance with all state and federal laws with regard to selling weapons to minors. Merchants shall assume all responsibility associated with such sales. All merchants are responsible for insuring all weapons are peace tied at the time of sale. In no instance shall weapons be sold to individuals less than 18 years of age. You are responsible (by Michigan Law) to enforce this policy. This includes, but is not limited to: patrons, volunteers and other merchants. Should you be found selling weapons to minors, your booth will be shut down and removed from the premises immediately. Your application fee will not be refunded. You as the merchant are required for walking the weapon and the customer out of the festival and to their vehicle to assure that the weapon is locked up in the customer's vehicle and not in the festival.

Booth/Pavilion/Tent Requirements:

All "E-Z Up" tents and modern pavilions **MUST** have a fabric cover over the top of the tarp to cover all vinyl or non-period materials. The legs and support structure of the tent must also be covered with vines or fabric. No plastic tarp's may be used for this disguise. Pavilions and booths will be judged for appropriateness by Mid Michigan Renaissance Festival management and must be as close to a renaissance period enclosure as you can make them. Please include a photo of your pavilion/booth with this application. Photos become property of Mid Michigan Renaissance Festival. It is required that when setting up your booth you surround your tie downs with flower beds, merchandise, or something else to detour possible accidents.

Returning Merchants:

Merchants that wish to return are required to complete the application process again minus the video or photos. Five year merchants may begin building their own buildings. Those merchants are responsible for the care and maintenance of said building (s). Flower beds are required around buildings. Building plans **MUST** be approved before building begins.

Check in:

You may set up at your leisure, but be aware that all vehicles must be off the faire grounds by 9:00 a.m. each day of the faire. Check in hours will be limited to the following:

Thursday	10:00 a.m. – 7:00 p.m.
Friday	10:00 a.m. – 8:00 p.m.
Saturday	6:00 a.m. – 8:00 a.m.

Vehicular traffic:

Please be advised that vehicular traffic to your merchant booth may not be possible. Depending on weather and road conditions the roads may not be passable. However, there will be Mid Michigan staff and volunteers on hand at all times with other vehicles and/or means to assist all merchants in the transport of their goods to and from their booths. You may also want to bring your own push cart or other means of transportation for transporting your merchandise to and from your booth.

Power/Electric/Water:

Mid Michigan Renaissance Festival has limited power and water on site. This is a primitive event so we will not be able to supply power unless arranged before hand and that will be very limited.

Disclaimer:

I understand that neither Mid Michigan Renaissance Festival, it's staff, volunteers and their affiliates will be held liable in the event of loss or damage to my merchant booth, stock or vehicle during, before or after faire hours. Vendors/Merchants should obtain their own liability insurance to meet their needs. I also understand that by signing this contract I am, without payment to me or anyone helping in my booth, granting Mid Michigan Renaissance Festival the right to use for all promotional, educational and other purposes to promote the faire any photo, video or other reproductions of any image in which we appear.

Camping:

There is camping available on the Festival site for a fee of \$5.00 a night. Space is limited. Electric and water is available, however it is limited. Make reservations in advance. Payment is due upon arrival. The area will have security during the festival. This money will be set aside for maintaining the grass that happens to get damaged during the festival.

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Please complete both pages. Please print or type.

(Please note: Mid Michigan Renaissance Festival is an not alcohol free site. However we do ask that all merchants please refrain from the use of alcoholic beverages until 1 hour after the festival day has ended.)

Name _____

Faire name if different _____

Business name _____

Address _____ City _____

State _____ Zip _____ Phone (_____) _____

Email _____ Web site _____

License number of vehicle _____ Make _____

Model _____ Color _____

Michigan sales tax number or Social Security number: _____

Merchandise to be offered: (Please remember you may be ask to refrain from or limit items so that there will be no duplications of products being offered to assure a larger variety of items available to the public.) Any items not listed or approved you will be asked to remove them. We reserve the right to limit items being offered to insure this variety for the public. _____

Weekends available: Oct 11 - 12 YES _____ NO _____ Oct 18 - 19 YES _____ NO _____
Oct 25 - 26 YES _____ NO _____ Nov 1 - 2 YES _____ NO _____

Number of booths (20 X 20 ft space) will you require: _____

Will you have any HAZARDOUS MATERIALS on site? (Example: generators, gasoline, propane, etc.)

Yes _____ No _____ if yes please describe: _____

Merchant passes are limited to booth employees. Each Merchant is limited to 4 passes per booth. Additional passes may be purchased at a discounted cost. Passes must be on their person at all times and must be shown with photo ID when entering the festival grounds. Those that do not have their passes will be required to pay the entrance fee in order to enter:

Name _____ Name _____

Name _____ Name _____

In signing this contract you agree to abide by the rules and conditions set by Mid Michigan Renaissance Festival. This contract does not guarantee your acceptance to participate in the festival. If accepted you will receive a welcome packet via US Mail.

Signature: _____ Date: _____

Please mail this application, photos (returning merchants that have not changed their merchandise do not need to), advertising request (see below for rates), SASE, and a check or money order payable to "Mid Michigan Renaissance Festival" to:

Mid Michigan Renaissance Festival
Attn: Merchant Application Committee
PO Box 243
Frankenmuth, MI 48734-0243

Advertising in the 2008 program is available at the following rates.

Advertising rates: Business card: \$20.00 ¼ page: \$40.00 ½ page: \$60.00 Full page: \$80.00

Please check for availability and rates before applying for: Inside front, Inside back and & Back covers.

Note: All Advertising fees and requests must be received no later than July 1, 2008. Any received after said date will not be included and your fees will be returned to you. If you would like a copy of the 2008 program please include \$1.00 to cover the cost of shipping. **Please include a black and white copy of your advertisement in the size you are requesting.**

Fee calculation:

Booth fee x # of spaces: _____ (20 X 20 ft)

Advertising: _____

Copy of 2008 program: _____

Total fee submitted: _____

Card Member Name (as it appears on the card): _____

Credit Card Type: Master Card Visa American Express Discover 3 Digit Security code (on back of card): _____

Credit Card Number: _____ Signature: _____

Billing Address (if different from above): _____

For Mid Michigan Renaissance Festival Administrative use only:

Date received: _____ Accepted: _____ YES _____ NO

Returning merchant: ___ YES ___ NO Amount received: \$ _____ Charge info Verified: ___ YES ___ NO

Check or MO #: _____